

Swell Parish Council

Our aim is to represent the interests of the parishioners of the Swells in a cost effective manner and to work towards providing a clean, green and safe environment.

To the members of the Parish Council

09.xi.2018

Dear Councillor

You are hereby summoned to attend a meeting of **Swell parish council** to be held in the village hall on **Tuesday 18th September 2018 at 6.30p.m.**

Yours sincerely

Chris Tombs

parish clerk

AGENDA

- 1.0 To give councillors the opportunity to make declarations of interest on items on the agenda
 - 2.0 To receive notice of absence from councillors
 - 3.0 To receive a report from the county councillor
 - 4.0 To receive a report from the district councillor
 - 5.0 To confirm minutes of the meeting held on 17.07.18
 - 6.0 To consider current planning applications and to receive decision notices from CDC
 - 7.0 Finance:
 - 7.1 To receive interim financial statement and bank reconciliation
 - 7.2 To approve payments due: clerk's salary
HMRC - clerk's PAYE
HydroClean - war Memorial cleaning
 - 7.3 To receive and resolve to approve quotation to repair the paving around the War Memorial
 - 7.4 To receive and approve quotation for glazing repair at Swell Village Hall
 - 7.5 To receive the external auditor's report
 - 8.0 To discuss and agree actions to provide for the future management of Swell Village Hall under the trusteeship of Swell Parish Council:
 - to resolve to change the name of the Swell Village Hall bank account to that of Swell Parish Council Village Hall account
 - to resolve to register SPC as the trustee body of SVH with the Charity Commission
 - to agree the roles and responsibilities of SPC and the SVH management committee
 - to agree to change the financial year of SVH to that of SPC
 - to agree a budget for expenditure for SVH to the end of the financial year
 - to agree to redraft a new governing document for the SVH
 - 9.0 To discuss and agree a suitable way to commemorate the 100th anniversary of the ending of the First World War
 - 10.0 To review other parish matters:
 - report progress of work on the maintenance action list
 - report new highway matters requiring attention
 - report on the progress of the provision of a school bus stop and shelter
 - report on the progress toward clearing the quarry site
 - discuss the lack of use of the parish allotment
 - 11.0 To note matters arising from minutes of last meeting not on the agenda
 - 12.0 To note correspondence received since last meeting
- To note the date of next meeting: 20th November at 6.30p.m. in Lower Swell Village Hall

PUBLIC QUESTION TIME WILL BE TAKEN AT THE CHAIRMAN'S DISCRETION

parish clerk 11 Pear Tree Close Chipping Campden GL55 6DB 01386 840406

christombs11@gmail.com