

Swell Parish Council

Our aim is to represent the interests of the parishioners of the Swells in a cost effective manner and to work towards providing a clean, green and safe environment.

To the members of the Parish Council

05.iii.2016

Dear Councillor

You are hereby summoned to attend a meeting of **Swell parish council** to be held in Lower Swell village hall on **Tuesday 15th March 2016 at 6.30p.m.**

Yours sincerely

Chris Tombs

parish clerk

AGENDA

- 1.0 To give councillors the opportunity to make declarations of interest on items on the agenda
- 2.0 To receive notice of absence from councillors
- 3.0 To confirm minutes of the meeting held on 19.01.16
- 4.0 To receive reports from county and district councillors
- 5.0 Planning
 - 5.1 To discuss and agree recommendations to CDC:
 - 5.2 To receive decision notices from CDC to permit: refer meeting papers
- 6.0 Finance:
 - 6.1 To receive interim financial statement and bank reconciliation
 - 6.2 To approve payments due: clerk's salary
HMRC – clerk's PAYE 4th quarter
Spin Print – Swell Voice printing
GAPTC subscription 2016/17
 - 6.3 To review parish council's asset register
- 7.0 To review parish matters:
 - 7.1 update on work done by the Stow Neighbourhood Planning Group
 - 7.2 discuss meeting with Bob Skillern and the prospect of traffic calming in Lower Swell
 - 7.3 review highway/footway repair top ten schedule
 - 7.4 update on work required on the parish notice board
 - 7.5 review progress in establishing the parish website
 - 7.6 review work that may be required at the allotments and review tenants' rents
 - 7.7 discuss and agree action for a parish celebration to mark the Queen's 90th birthday
- 8.0 To discuss progress towards co-opting a new councillor
- 9.0 To receive a report from the village hall committee
- 10.0 To approve draft standing orders
- 11.0 To carry out annual risk assessment
- 12.0 To consider format of the annual parish meeting
- 13.0 To consider whether there are any pre-1949 footpaths in use in the parish not on the definitive map
- 14.0 To note matters arising from minutes of last meeting not on the agenda
- 15.0 To note correspondence received since last meeting

PUBLIC QUESTION TIME WILL BE TAKEN AT THE CHAIRMAN'S DISCRETION

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